

THE DELAPLAINE

VISUAL *arts* EDUCATION CENTER

40 South Carroll St., Frederick, MD 21701

301.698.0656 www.delaplaine.org

Exhibit Proposal - Solo or Small Group Shows

Selection Process

Exhibit selections are made by the Center's Exhibit Selection Panel, comprised of working artists and arts administrators, which convenes 3-4 times per year. Final decisions may require a studio visit when necessary. We are currently scheduling 2 years in advance.

To submit a proposal you must supply the following:

- *There is a \$30 processing fee for each application. This fee is waived for members of the Center (if the proposal is for a group show, the group contact person must be a member in order to waive the processing fee).*
- 7-10 digital images (per artist) of recent work. Images may be on CD (a Power Point presentation is the preferred method, but individual TIFF or Jpeg images are acceptable), or on slides (must be enclosed in plastic and labeled with: artist's name, title, medium and a red dot in the lower left corner).
- Include a slide/digital image list noting the artist's name, title, dimensions, date completed (preference is shown to new work) materials used.
- A current brief resume for each artist and a brief proposal, describing the focus or intent of the exhibit - no more than one page
- If you currently have a website, please note this in your proposal.
- Please include the following:
 - a. Approximate # of pieces
 - b. Approximate space required
 - c. Special installation needs

Additional Information:

Images submitted should substantially represent the scope of the work to be exhibited, however we recognize that new work may be created for the exhibit. Work in all media will be considered, including installations, video and film. Preference is given to artists living or working within a 75-mile radius of Frederick.

Galleries

We strongly recommend you visit the gallery spaces before making a proposal. You may indicate a preference for gallery space, but final determination will be made by the Center staff; based on Exhibit Review Panel recommendation, scheduling and space availability.

Following is a description of the galleries:

The New Gallery is located on the second floor of the mill building. This newly renovated gallery is approximately 16 x16 feet with 240 square feet of hanging wall space. It is especially well suited for smaller works.

The Hall Gallery located on the second floor of the Mill building. This space will exhibit photography exclusively. The Hall gallery has 150 square feet of hanging walls and uses a hanging system.

The Side Gallery is located just off the Kline gallery on the main floor of the Mill building. It is painted gray and has approximately 240 square feet of hanging wall space.

The Kline and F&M Galleries comprise the largest exhibit space in the Center with 1500 square feet of hanging space on drywall and brick walls. The brick walls use a hanging system. Artists may propose a solo exhibit for the F&M or the Kline Gallery. Groups of three or more may make a proposal for both the Kline and F&M Galleries.

The Gardiner Gallery is a multi-use meeting room and exhibit space. The exhibit spaces are comprised of 7 wall sections that are 8 – 10 feet wide. There is a chair rail at 30 inches from the floor. Since this space is used for business meetings, weddings and other public venues, artwork proposed for this space should be community sensitive and age appropriate.

Please make arrangements to collect your proposal after notification of the decision of the panel. If you send a SASE with the proper postage the slides/disks can be mailed back to you.

Questions? Contact Diane Sibbison 301.698.0656, ext. 115, or by e-mail dsibbison@delaplaine.org