

**THE DELAPLAINE**  
VISUAL ARTS EDUCATION CENTER  
40 South Carroll St., Frederick, MD 21701  
301-698-0656 [www.delaplaine.org](http://www.delaplaine.org)

### **Large Group Proposal Criteria**

*This criteria applies to guilds, societies etc.*

*There is a \$30 processing fee for each application. The contact person must be a member in order to waive the processing fee for a large group show proposal.*

To submit a proposal you must supply the following:

- No more than 20 digital images on a CD. The images should be of current work and should substantially represent the type of work that will be exhibited. A Power Point presentation is preferred. Each ppt. image should list the name of the artist, the title of the work, the media, dimensions and the year it was created. No paper should accompany the proposal.
- Preference is given to work created within the last 3 years. Preference is given to regional arts organizations.
- A brief proposal, describing focus of the exhibit, no more than one PPT. page. Please include the following:
  - a. approximate # of pieces
  - b. approximate space required
  - c. special installation needs
- The group may choose to have the work juried into the exhibit. Ideally, the exhibit will contain between 40 and 80 works.

The Center's Exhibition Selection Panel, comprised of working artists and arts administrators, collectors and gallery owners, reviews proposals and makes selections. The entries should substantially represent the scope of the work that will be exhibited; however, we recognize new work may be created for the exhibit.

We are scheduling for the 2012-2013 seasons for the main gallery. We strongly recommend you visit the Center before making a proposal. The Kline and F & M Galleries comprised the largest of exhibit spaces in the Center with 1500 square feet of hanging space on drywall and brick walls. The brick walls use a hanging system.

CD's will not be returned. Notification of the panel's decision will be made by email or phone notification.

**Questions? Contact Diane Sibbison 301-698-0656 ext. 115, or by e-mail [dsibbison@delaplaine.org](mailto:dsibbison@delaplaine.org)**